***Sample Request for Refund from Legal Entities***

***Request for Refund from Legal Entities for Payments Made by Bank Transfer***

The request should be prepared on the company's letterhead, with contact phone numbers provided.

 To the General Director

ChipWorker Electronic Co., Ltd

 Taran Wu From:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the purchasing company

TIN, TRRC, legal address.

 We request the return of the funds transferred by payment order No. \_\_\_\_\_ dated \_\_\_\_202 in the amount of \_\_\_\_\_\_\_\_ (amount in words) for goods (works, services) to our bank details provided below, due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (specify the reason).

A reconciliation statement is attached.

Our banking details:

Bank:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Correspondent Account No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

General Director: \_\_\_\_\_\_\_\_\_\_(\_\_\_\_\_\_\_\_\_\_\_\_\_)

Chief Accountant: (\_\_)

Stamp